



Membership Registration Form 2019

Membership of the Jersey Care Federation is available to all Approved Care Providers Registered with the Care Commission in Jersey under the Regulation of Care [Jersey] Law 2014

Name of Organisation:		
Address (including Post Code):		
Telephone Number:		
Email Address:		
Name of Registered Manager:		
Name of Proprietor or Company:		
Telephone Number:		
Email Address:		
If Nursing or Residential Home	Number of Nursing Beds	Number of Residential Beds
If APPROVED HOMECARE PROVIDER , number of Clients/Residents:		
Total number of Staff employed:		

Name(s) of Representative(s) who will attend meetings with authority to vote by virtue of paying a subscription of £75 for **EACH** voting member, on behalf of the applicant:

Name:	Position:

I declare that the information on this Registration Form is accurate and that the above details include all care facilities for the organisation of which I am the Proprietor/Manager, Accredited Representative, responsible.

I further declare that I have read the Data Protection Statement overleaf and that I understand and will support the Purpose Statement of the Jersey Care Federation and accept that in pursuance of its objectives the Federation will require the maintenance of certain professional standards. I agree to uphold those standards.

Name:.....
(Please Print)

Signature:.....
(Signed on behalf of the above applicant)

Please return this form with your annual membership fee of **£75.00 for Each voting member to**
Treasurer: Shaun Findlay, Les Amis, La Grande Route de St Martin, St Saviour, JE2 7GS
 The Membership fee can be paid by cheque payable to Jersey Care Federation **OR**
 by BACS: Account Name: **Jersey Care Federation** Sort Code: **40 25 34** A/C no: **92504243**



Data Protection Statement

Data protection laws in the Island ensure that you are aware of both your rights and how we, as an association, use your data.

The contact data you have provided is stored and used by the Jersey Care Federation. You can contact our Secretary via e-mail at secretary@jcf.je or write to us at the **Jersey Care Federation**, Le Mont Millais, St Helier, Jersey JE2 4RW. Our website is www.jcf.je

The Jersey Care Federation is an association of care and service providers in Jersey. We only use your data to contact you regarding meetings, provide information, or in the pursuit of Federation business.

We may collect the following information:

- Name and job title
- Contact information including telephone number and email address
- Demographic information such as postcode, nature of business, number and type of clients or residents
- Your comments, views and opinions on all matters concerning the Federation and care in the Island.

We may solicit your views on matters of policy, legal propositions, health care services or training initiatives

How we use the information we gather:

Internal record keeping

- To enable us to contribute to policy in the improvement of healthcare services in the island
- To help improve our services and monitor issues arising in health care
- To periodically contact you by telephone, email or post to tell you about events and initiatives which we think you might find interesting and to inform you about meetings or solicit opinions
- We will not share your data with any other businesses or organisation without your explicit consent.
- If you join as a Federation member, we will retain details of your membership for the duration of the membership and for 3 years thereafter unless we have a legal obligation to the contrary.
- If you do not join at this present time but are interested to hear from us we will retain your name, address, telephone number and email address for 2 years in order that we can stay in touch with you. If we have not communicated with you further during this time, we will delete the personal data we hold regarding you at the end of this period.
- If at any point you wish to see a copy of the data we hold on you, details of how we use and store your data, or receive further details regarding your rights, you can request this from us via e-mail using the details above.
- If any data we hold regarding you is incorrect, you may request a correction to your data at any time.
- You may also request that we cease processing your data at any time or to object to our continued use of your data. This does not affect any processing that has been carried out prior to your request being received.
- You also have the right to request that we delete any or all personal data the Jersey Care Federation holds on you at any time. The only reason we would not carry out this request is if it would result in us being in breach of other legal or regulatory obligations we have, but we would always inform you at the time were this to be the case.
- If for any reason you are unhappy with our use of your data and wish to lodge a complaint, you can contact the Information Commissioner's Office. You can do so using their website at www.oicjersey.org by clicking the "How to Complain" link and then following the steps found on the page.

While you do not have to give us permission to use your data, unfortunately we would be unable to accept you as a member without your permission as knowledge of your organisation and communication between us is necessary for the purpose of the relationship to be fulfilled.

If you have any questions relating to this statement, please contact us at secretary@jcf.je